



Continuing Education Update

Eden II is committed to providing continuing educational opportunities for our employees, in the interest of facilitating career development and improving our agency's capacity to deliver quality services to children and adults with autism. To this end, Eden II's goal and expectation is that all full time employees within our programs engage in 40 or more continuing education hours per year, and employees in central administrative roles obtain 20 or more hours.

To be considered an employee in good standing (and be eligible for promotional opportunities, paid conference attendance, etc.), you must remain on target in meeting continuing education (CE) hour requirements each year, and ensure that this data is logged into agency training records.

In an effort to offer easy access to the CE form, it will be electronically stored on the P Drive under the training folder. Once you have completed the form you should send it to your program director (or other designee for your site).

The criteria for which hours can count toward your CE commitment has been expanded this year, in recognition of the variety of ways that we each can develop our skills to better serve our agency's mission. Specifically, in addition to attendance at workshops, colloquia, seminars, and other trainings, you can also receive continuing education hours for the following:

- Creating and presenting an agency workshop on a new topic.
- Participating in IAC and other provider association meetings.
- Attending college for a degree in a related field. (You may receive 10 hours of continuing education for a 3 credit course, up to a maximum of 20 CE hrs through college coursework per year).
- Position-specific mandatory trainings (e.g., SCIP, CPR, First Aid, and AMAP)

Best of luck in meeting your personal development goals in the upcoming year, and please always feel free to contact your supervisor or the training department if you have ideas on how we might further improve opportunities provided for employees in this area.

-Shari Schatzman, M.S.Ed., Director of Training

Updated

5/08

**150 Granite Avenue
Staten Island, NY 10303**

**Phone: (718) 816-1422
eden2.org**

